

Audit Committee Work Programme 2015/16

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REASON FOR ITEM

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for Audit Committee meetings; and
2. To make suggestions for future agenda items, working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
2 July 2015	CR4
24 September 2015	CR3
15 December 2015	CR4
15 March 2016	CR3

AUDIT COMMITTEE

Forward Programme 2015/16

Meeting Date	Item	Lead Officer
2 July 2015	*Private meeting with Head of Internal Audit to take place before the meeting	
	Draft Annual Governance Statement 2015/16	Head of Policy
	Annual Review on the Effectiveness of Internal Audit 2015/16	Head of Internal Audit
	Annual Review of the Effectiveness of the Audit Committee 2015/16	Head of Internal Audit
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2014/15	Head of Internal Audit
	Internal Audit 2015/16 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Internal Audit
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Performance, Policy and Standards (Education, Housing & Public Health)
	Skills Matrix and Training & Development Programme for Audit Committee Members	Head of Internal Audit
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
24 September 2015	*Private meeting with the Corporate Fraud Investigations Manager to take place before the meeting	
	Approval of the 2014/15 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2015	Corporate Director of Finance /Deloitte
	Internal Audit Progress Report 2015/16 Quarter 2 & Operational Internal Audit Plan Quarter 3	Head of Internal Audit
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q1 Corporate Risk Register - Part II	Head of Business Performance, Policy and Standards (Education, Housing & Public Health)
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
15 December 2015	*Private meeting with the Corporate Head of Finance to take place before the meeting	
	External Audit Annual Grant Audit Letter 2014/15	Deloitte
	Draft Treasury Management Strategy 2016/17 to 2020/21	Corporate Director of Finance
	Internal Audit Progress Report 2015/16 Quarter 3 & Operational Internal Audit Plan Quarter 4	Head of Internal Audit
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q2 Corporate Risk Register - Part II	Head of Business Performance, Policy and Standards (Education, Housing & Public Health)
	Audit Committee Forward Programme	Democratic Services Manager

15 March 2016	*Private meeting with external auditors take place before the meeting	
	Annual External Audit Plan 2015/16 (Ernst & Young)	Corporate Director of Finance /Ernst & Young
	Annual Governance Statement 2015/16 – Interim Report	Head of Policy
	Balances and Reserves Statement	Corporate Director of Finance
	Revisions to the Treasury Management Strategy Statement and Investment Strategy 2016/17 to 2020/21	Corporate Director of Finance
	Internal Audit Charter 2016/17	Head of Internal Audit
	Internal Audit Progress Report 2015/16 Quarter 4	Head of Internal Audit
	Annual Internal Audit Plan 2016/17 & Operational Internal Audit Plan Quarter 1	Head of Internal Audit
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Performance, Policy and Standards (Education, Housing & Public Health)
	Audit Committee Forward Programme	Democratic Services Manager